



We are hiring!!

ADVERTISEMENT: Health, Governance and Accountability Programme Associate

The Kenya Legal & Ethical Issues Network on HIV and AIDS (KELIN) was formed in 1994 and registered as a Non-Governmental Organisation (NGO) in 2001. While initially established to protect and promote HIV-related human rights, its scope has expanded to also include: sexual and reproductive health and rights, key populations, and women, land and property rights. KELIN advocates for a holistic and rights-based system of service delivery in health and for the full enjoyment of the right to health by all, including the vulnerable, marginalised and excluded populations in these four thematic areas.

KELIN is looking for a Health, Governance and Accountability Programme Associate

General information:

- Position: Programme Associate-Health, Governance and Accountability
- Reporting to Health Governance Manager
- Location: Nairobi, Kenya with frequent field Travel
- Starting date: ASAP

The Position

KELIN is in the process of developing a new strategic plan as it comes to the end of the 2015-2019 Strategic Plan. As part of this process the organisation has identified Health, Governance and Accountability as a key strategic area to pivot into. Full realisation of the right to health requires a necessary interrogation into the health systems required to facilitate this. As part of its realigned strategy, KELIN seeks to work towards collaborative interrogation of the health system in Kenya with the aim of building resilient systems that are able to meet the needs of the people of Kenya. As such this thematic area seeks to engage with the governance systems within the health sector and work towards more inclusive, transparent and accountable governments capable of delivering on SDG 3 and 16.

This post requires an experienced, proactive and results driven person, with excellent networking skills, to assist in the rolling out of new projects as well as the implementation of the existing projects. The candidate must have excellent interpersonal and communication skills, strong writing skills, community organizational and mobilization prowess and the ability to create linkages with other likeminded civil society organizations.

Tasks and responsibilities

- Assist in the daily implementation of the Health, Governance and Accountability objectives/activities with KELIN as well as working in close coordination with the other implementing partners.
- Represent KELIN in health, governance and accountability and coordination meetings in the absence of the Health, Governance and Accountability Manager and take the lead facilitating role.
- Draft the internal departmental reports, and contribute to the weekly progress report, cooperation quarterly reports, bi-annual reports and annual reports.
- Take charge of following up on all administrative, logistical and financial issues related to health, governance and accountability and lead meetings and trainings organized by the thematic area.
- In the absence of the Health, Governance and Accountability Manager, he/ she represents the thematic area accordingly in movement forums and meetings with partners.
- With the assistance of Health, Governance and Accountability Manager, the successful candidate will develop annual objectives and budgets and support the drafting and elaboration of partnership agreement and plans of action.
- Work collaboratively with the Health, Governance and Accountability Manager and other KELIN thematic areas and stakeholders in defining the scope of the thematic area, reaching consensus on KELIN's entry point and curating the linkages with KELIN's existing work.
- Assist the Health, Governance and Accountability Manager in the development of a thematic area strategy and plan informed by collaborative consultation with stakeholders.
- Assist the Health, Governance and Accountability Manager in the development of the health, governance and accountability thematic programme strategies, concept notes and donor proposals as guided by thematic area strategy.
- Together with the program staff under the thematic area, contribute to and maintain strong links with other KELIN programme staff to reinforce a strong integrated programming approach; ensuring contribution to the overall KELIN, national and county outputs and outcomes especially in relation to health governance and accountability.
- Prepare programme proposals for submission to donors for funding.
- Support field teams on effective and quality programme management and implementation.

Qualification, Knowledge, and Experience:

- Bachelor's degree in Law, or Social Sciences; or a Bachelor of Sciences degree in Health Service Management or Public Health.
- Minimum of one year of relevant experience.
- Strong analytical skills and the capacity to think strategically, including ability to produce high quality policy materials and advice for development implementation.
- Strong understanding of the Kenyan health system and/ or of resource constrained health systems.

- Excellent knowledge and understanding of gender and social inclusion issues and proven experience of delivering programmes that explicitly address these inequalities.
- Evidence of drawing on learning and evidence to inform and improve internal project delivery.
- Evidence of developing strong partnerships with government, development partners, and non-government partners to increase impact and influence in practice and policy.

Salary: This position offers a competitive salary that is commensurate with experience. Applications close at **4pm, 9th March 2020**. Interviews for shortlisted candidates will take place in Nairobi at date to be advised in **March 2020**. Details of these interviews will be communicated to the shortlisted candidates. All applications should be submitted to recruitment@kelinkeny.org with a copy to info@kelinkeny.org