About the partnering organizations

TICAH and KELIN, with support from the Embassy of the Netherlands, shall be jointly and collaboratively implementing a three-year project aimed at strengthening the civic space on SRHR in response to the growing discourse around fundamentalism and opposition to SRHR in Kenya.

TICAH is a feminist organization that works to promote health, equitable relationships, and community action. It seeks to enhance the positive links between health and cultural knowledge, practices, beliefs, and artistic expression. We believe that culture shapes health, that beauty is powerful, that expression is activism, and that stories have something to teach.

Our work includes training and research in people’s rights to comprehensive sexual and reproductive health, publication, and documentation to stimulate attention to grassroots solutions, advocacy on sexual and reproductive health and creative projects to raise our communal voices to affect national policy and programs. With a team of 19, TICAH’s work has impacted over 120,000 people and with our MAMA Network program we have collaborated with ten grassroots organizations across seven African countries and are looking to expand to five more in the next two years.

KELIN was formed in 1994 and registered as a Non-Governmental Organisation (NGO) in 2001. While originally created to protect and promote HIV-related human rights, its scope has expanded to also include: sexual and reproductive health and rights, key populations, and women, land, and property rights. KELIN advocates for a holistic and rights-based system of service delivery in health and for the full enjoyment of the right to health by all, including the vulnerable, marginalized and excluded populations in these four thematic areas.

About the role

As the Program Coordinator, you will oversee the strategic development and drive execution for the KELIN & TICAH’s 3 year partnership project aimed at increasing awareness, advocacy and effective communication in the SRHR space.
You will lead the development of our communication and messaging strategies and ensure capacity building on the same for our implementation partners. In addition, you will initiate, build and manage impactful relationships with all relevant stakeholders as necessary to achieve our mission.

You will also lead in the creation of an efficient and effective collaboration process that ensures coordination of activities between the two organizations runs smoothly and any hitches are identified and resolved in real-time.

Your responsibilities will include:

Program Strategic Planning & Execution

- Lead in program strategy development and workflow, planning to ensure all key objectives are clearly mapped out in alignment with set objectives and in a logical sequence.
- Oversee all program activities implementation, anticipating changes and adjusting on deliverables as may be seen fit.
- Constantly stay informed and capture all learnings during execution, analyze them and provide feedback into the ongoing program implementation.
- Oversee funds allocation and budget management in alignment with Funder’s expectations. When required, strategically analyze the budget and expenses and make suggestions for improvement.
- Provide regular advisory notes on how TICAH, KELIN and partners within the movement can advocate for the integration of the relevant human rights principles within the SRHR discourse to address the SRHR opposition identified;
- Identify and build strong alliances with development partners supportive of SRHR interventions.
- Identify and build strong alliances and partnerships with organizations working on sexual and reproductive health, gender-based violence, unsafe abortion, HIV prevention, health governance, and human rights;
- Facilitate and participate where funds are available in international, national and county-based dialogues, workshops, and training on current opposition trends to sexual and reproductive health and rights;
- Remain abreast of and document opposition tactics to guide the conceptualization and implementation of the project and activities.
- Oversee programmatic reporting on key milestones, strategic meetings, and financing.

Oversee communication
Monitor and analyze current Sexual and reproductive health and rights (SRHR) events, legislative and policy changes at the International, regional, national and county levels to identify the ever-changing trends and gauge how they conform to human rights principles favorable to SRHR

- Build rapport and manage all our media relationships effectively
- Stay abreast on all SRHR matters and prepare monthly reports disseminated to like-minded partners and Technical Working Groups of the analysis and recommendations based on the trends, events, laws, bills, regulations, policies and operational frameworks that affect and influence SRHR
- Develop media briefs and press releases as required

### Drive advocacy activities

- Develop policy briefs and all relevant advocacy content on various SRHR topics
- Represent TICAH & KELIN at various advocacy spaces (National, Regional and International) to continue driving the SRHR agenda
- Develop and implement mitigation strategies and tactics to ensure we achieve our objectives.
- Convene and oversee stakeholder briefs

### Monitoring, Evaluation & Learning

- In close collaboration with our M&E manager, contribute to monitoring, evaluation and learning activities; define measures of success, building tools, data collection, analysis and reporting
- Based on findings, provide strategic recommendations and directions to the program
- Oversee capacity building for our implementing partners to ensure they are conversant on how to use the data collection tools and reporting effectively

### Who we are looking for

- A minimum of bachelor's degree in social sciences, development, law or any other relevant field.
- Any educational qualifications in project management is an added advantage
- Working experience of at least five years in SRHR or human rights space, and have at least 2 years overseeing project execution.
- Strong passion for sexual and reproductive health rights and human rights and believe that women are free to make their own choices in SRHR.
• You are a natural in building and effectively managing long-term and diverse stakeholder relationships.
• You have proven record overseeing project strategy development and implementation and have mastered the ability to anticipate challenges and plan to mitigate them in effective and efficient ways.
• You are a strategic and analytical thinker, who is able to quickly come up with effective and tactful solutions even when under high demand and pressure environments.
• You have excellent written and oral communication skills.
• You have an open-mind and curiosity in matters of reproductive health.
• You are a bold and courageous leader and do not shy away from clearly articulating yourself on matters you believe in.
• Ability to quickly identify patterns, draw insights and make meaningful conclusions.
• You have a proven record managing your work and delivering results independently

Other information

The role is based in KELIN main office along Mombasa road, Nairobi. You will, however, be required to occasionally work from TICAH office in Karen based on current deliverables and coordination required.

Due to the nature of work additional hours may be required. At times, program activities extend into the weekend and may require your participation.

We are looking for candidates who are excited about working in our organization for a minimum of two and a half years. There is a six month probation period and we will agree on performance and learning objectives.

Want to apply?

Applications close at 5pm, 30 April 2020. Kindly note that interviews for shortlisted candidates will take place in Nairobi, Friday, 7 May 2020. Details of these interviews will be communicated to the shortlisted candidates.

All applications should be submitted to recruitment@kelinkenya.org with a copy to info@kelinkenya.org.